

Hockley Heath Parish Council

Small Grant Awards

Application Form



Name of Organisation:	
Total Membership:	Adult membership:
Other Members (children, families, other....please specify):	

Purpose of Organisation:		
Are you a registered charity?	Yes / No	Reg No:

Individual authorised to make this application:	
Name of Contact:	
Position held within Organisation:	
Address of Contact:	
Tel Day:	Tel Eve:
Email:	

Details of Application:
Amount being applied for: £
Description of the project seeking financial support (continue on separate sheet if necessary):

Estimated Total Cost:	£	Additional Project Funds sought:	£
Breakdown:	£	Breakdown Internal fundraising:	£
	£	Balances / Reserves:	£
	£	Grant Aid	£

Describe the anticipated benefits to the organisation and to Hockley Heath, if this scheme goes ahead:

--

Have applications been made to any other funding bodies in respect of this project?:

Organisation	Amount	Date	Result of Application
	£		Approved/Declined
	£		Approved/Declined
	£		Approved/Declined

Details of any previous assistance received in the last 5 years from funding bodies, including Hockley Heath Parish Council:

Organisation	Amount	Date	Purpose
	£		
	£		
	£		

CHECKLIST FOR APPLICANTS (for grants in excess of £100)

Organisations budget for current year	<input type="checkbox"/>
Annual Accounts for last complete year	<input type="checkbox"/>
Constitution / Set of Rules	<input type="checkbox"/>
Project Estimates (min of 3)	<input type="checkbox"/>
Other Supporting information	<input type="checkbox"/>

DECLARATION I have read and accept the terms and conditions under which any grant awarded will be made.

Signed: _____ **Name:** _____

Position: _____

Date: _____