

The Parish Council of Hockley Heath

Minutes of Meeting held 8.00pm on Thursday 15th September 2011 at King George Memorial Hall, Hockley Heath, West Midlands.

Present: **Parish Councillors;** Atkins (Chair), Redman, Pal, and Vernon.
Apologies; SMBC Cllr Meeson, SMBC Cllr Courts, Cllr Rayson, Caroline Spelman MP, Matt Gardener
Clerk; H Goodreid
Public Attendees; approximately 95 members of public.

Min No.	Item	Action
384 384.1	Apologies & Acceptance of Apologies These were received and accepted.	
385 385.1	Declarations of Interest None were received.	
386 386.1 386.2	Chairman closed council meeting for Public Session One question was concerning when the Right Start Foundation would present and if questions from the floor could be taken. The floor were advised that the session identified as item 388 on the agenda would allow the public to ask questions of Right Start. Mr Ian Watts sought clarification about local authority boundaries for planning applications and whether Hockley Heath Parish Council (HHPC) would be consulted as it was adjacent to Lapworth where the Aylesbury House was sited. Clerk had been in touch with the planning department at Warwick District Council and had requested that HHPC be consulted. SMBC had also requested to be advised on any application re this development.	
387 387.1 387.2	Chairman reopened Council meeting for Minutes of meeting held 12th May 2011 and matter arising The minutes were read and agreed Proposed: Cllr Atkins, Seconded: Cllr Vernon All matters arising would be dealt with within the agenda for the evening.	
388 388.1 388.2	Question and Answer session with Right Start Foundation representative: Waseem Yaqub, Business Development Director. The Chair then opened the floor to questions from the local representatives concerning the proposed change of use of Aylesbury House to a drugs rehabilitation clinic. A detailed note of the meeting was taken for information and is appended to these minutes. Following the questions, Mr Yaqub was thanked for his time and the meeting adjourned to allow the public to leave if they so wished.	
389 389.1 389.2	Planning Applications The following Planning Application was considered: <i>2011/1177</i> – no comments Correspondence had been received from the owner of the hair salon adjacent to the Nags Head, Stratford Road concerning the security of the car park following refurbishment works. The owner was concerned that	

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389.3	<p>the owners would start to secure the car park when the pub was not open. This would put pressure on her clients and those people visiting the restaurant and shop as people parked in this car park.</p> <p>It was agreed that Clerk write to the owners of the Nags Head to ask of their proposals for the Nags Head car park. Proposed: Cllr Vernon, Seconded: Cllr Pal</p>	Clerk to write to Nags Head re the car park
<p>390 390.1</p> <p>390.2</p> <p>390.3</p>	<p>Electrical Work at the Pavilion Earlier this year a contractor had been employed to undertake the electrical testing of the Pavilion. This had been done and a list of necessary works had been drawn up following the inspection. Two quotes had been received for the work to the property:</p> <p>AEC Electrical - £2,350 SMBC - £2,158.89</p> <p>It was agreed that SMBC be employed to undertake the work during the October half term. The quote had been approved as it was the cheaper of the two and would already have gone through a procurement system at SMBC.</p> <p>Clerk was requested to contact SMBC and accept the quote. Proposed: Cllr Vernon, Seconded: Cllr Pal</p>	Clerk to contact SMBC property Services re electrical work.
<p>391 391.1</p> <p>391.2</p>	<p>Water Management at the Pavilion A full report had now been received from SMBC re the water management at the pavilion. The report identified a number of works which would need to take place and quoted £4,356.08 to undertake the work. Councillors felt that the report was insufficient as did not mention the male toilets or disabled toilet. In addition it was felt that the costs were high.</p> <p>Clerk to contact SMBC re costs and accuracy and if necessary to secure additional quotes. Proposed: Cllr Redman, Seconded: Cllr Vernon</p>	Clerk to contact SMBC property services re cost and accuracy.
<p>392 392.1</p> <p>392.2</p>	<p>Membership of Society of Local Council Clerks and CiLCA training Clerk had been approached by the SLCC to become a member and the matter had been discussed at a recent appraisal. The organisation directly trains and supports Parish Clerks and also operates a distance learning package to obtain the qualification: Certificate in Local Council Administration which is required to enable the Parish Council to apply for Quality Council Status.</p> <p>Following discussion, it was agreed that Clerk applies to be a member of SLCC and also applies to undertake the CiLCA course. The membership of SLCC would cost around £116.00 and the course would cost around £150 (this may be reduced if a bursary or discount was available). Proposed: Cllr Pal, Seconded: Cllr Vernon</p>	Clerk to become member of SLCC and apply for CiLCA training
<p>393 393.1</p>	<p>Correspondence and Emails Clerk had received a call from a local resident concerned at the number and health of the rabbits at the recreation ground. This matter had also been brought to the Clerks attention by the football club who use the ground. Clerk had spoken with SMBC environmental health who advised</p>	

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393.2	<p>on a number of courses of action – shooting, gassing, fencing and use of ferrets and capture. It was felt that given the nature of the ground, the fencing would not be practical or cost effective. The other methods only provided temporary relief from the problem as had been experienced before when shooting had been undertaken.</p> <p>It was agreed to leave the culling of the rabbits but put up posters advising of the danger of rabbit holes. Clerk would also contact the grounds maintenance staff to see if remedial work could be undertaken to fill holes on the football pitch where risk of personal injury was highest.</p>	Clerk to put up posters and speak with CGS re filling of holes.																																				
394 394.1	<p>Finance</p> <p>The following payments were approved:</p> <p><i>Parish Council Account</i></p> <table border="1" data-bbox="315 621 1317 1045"> <tr> <td>Tysoe Tree Surgery</td> <td>Cheque 100021</td> <td>£250.00</td> </tr> <tr> <td>SMBC – salary</td> <td>Cheque 100022</td> <td>£1945.71</td> </tr> <tr> <td>Dave Hopkins – removal of seesaw and purchase of light bulbs</td> <td>Cheque 100023</td> <td>£178.05</td> </tr> <tr> <td>On Call Locksmiths – front Yale lock</td> <td>Cheque 100024</td> <td>£73.00</td> </tr> <tr> <td>Family Care Trust – ground maintenance for July and August</td> <td>Cheque 100025</td> <td>£2155.00</td> </tr> <tr> <td>SMBC – valuation fee</td> <td>Cheque 100026</td> <td>£250.00</td> </tr> <tr> <td>H Goodreid – mileage and expenses</td> <td>Cheque 100027</td> <td>£318.12</td> </tr> <tr> <td>Access Diggers – security</td> <td>Cheque 100028</td> <td>£446.00</td> </tr> <tr> <td>Pearsons Limited – key cutting</td> <td>Cheque 100029</td> <td>£66.00</td> </tr> <tr> <td>P Redman – key cutting</td> <td>Cheque 100030</td> <td>£5.50</td> </tr> <tr> <td>Visionline Signs</td> <td>Cheque 100031</td> <td>£312.00</td> </tr> </table> <p><i>Management Committee</i></p> <table border="1" data-bbox="315 1108 1317 1171"> <tr> <td>Ashley Commercial Finance - cleaning</td> <td>Cheque 100112</td> <td>£384.00</td> </tr> </table> <p>Proposed: Cllr Vernon, Seconded: Cllr Atkins</p>	Tysoe Tree Surgery	Cheque 100021	£250.00	SMBC – salary	Cheque 100022	£1945.71	Dave Hopkins – removal of seesaw and purchase of light bulbs	Cheque 100023	£178.05	On Call Locksmiths – front Yale lock	Cheque 100024	£73.00	Family Care Trust – ground maintenance for July and August	Cheque 100025	£2155.00	SMBC – valuation fee	Cheque 100026	£250.00	H Goodreid – mileage and expenses	Cheque 100027	£318.12	Access Diggers – security	Cheque 100028	£446.00	Pearsons Limited – key cutting	Cheque 100029	£66.00	P Redman – key cutting	Cheque 100030	£5.50	Visionline Signs	Cheque 100031	£312.00	Ashley Commercial Finance - cleaning	Cheque 100112	£384.00	
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395 395.1 395.2 395.3 395.4 395.5	<p>Councillors Reports</p> <p>Cllr Pal raised the issue of the Play equipment. She was keen to see the children’s play area be fenced off and the old skate board park be reformed as a teenage area with trim trail type play equipment. Cllr Vernon would like to see additional play equipment put into the main area to benefit local children. Clerk would look into costs of equipment and bring as an agenda item to the next meeting.</p> <p>Cllr Pal noted that there was an extension of cricket pitch lines painted on the path going around the recreation ground. Clerk to contact last user of Pavilion who played cricket to ask about line marking.</p> <p>Cllr Vernon had received comments from the community about anti-social behaviour in the village. It was agreed that Clerk write to Caroline Spelman MP and the Police to see what may be done.</p> <p>Cllr Redman mentioned that Janice Adams required a key for the car park – Clerk to pass one on.</p> <p>Cllr Pal raised the issue of the maintenance gate from the car park to the</p>	<p>Clerk to look at costs and bring to next meeting</p> <p>Clerk to write to Enzen</p> <p>Clerk to write to MP and Police</p> <p>Clerk to send key</p>																																				

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	recreation ground. Problems were experienced during summer fair and November firework event getting vehicles onto the ground. Clerk to seek quotes for widening gate or installing alternative barriers to increase the opening.	Clerk to get quotes
396 396.1	Clerks Report None	
397 397.1	To resolve that due to the special nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.	Clerk to book training
398 398.1	To discuss and resolve any actions regarding any items of correspondence or matters considered confidential. It was agreed that all Councillors meet to discuss the Clerks appraisal. Employment Committee to then feed back to Clerk at the earliest opportunity.	

Meeting Closed at 10.45pm.

The next meeting would be Thursday 20th October 2011 to be held at the Pavilion.

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